

## Christ the King Episcopal Church Bishop's Committee Minutes from 10 May 2021

The meeting was called to order at 7:10 PM via Zoom.

The opening prayer was given by Rev. Wendy Wilkinson.

Members present:

Arnold Adighibe, Junior Warden, Mary Joseph-Alvarado, Secretary, Dexter Holmes  
Robert Lao, Senior Warden, Andrea Martin, Chris Ogunnoki, Treasurer, David Onyekwena  
Maxwell Ene

The minutes from the previous meeting 12 April 2021 were approved as written.

### TREASURER'S REPORT

Opening Balance per Bank 30 April 2021 \$48,267.79

Income \$13,228.30

Expenses (\$18,353.08) Checks and Auto Drafts

Closing Balance per Bank. 31 May 2021 \$43,143.01

Checks Still Outstanding (\$5,236.88)

Bank Balance Available for Use \$37,906.13

The Vicar accepted the 12 April 2021 Treasurer's Report

The 2020 Church Audit team from Epiphany met Sunday 30 May 2021. A spot check on the debit and credit transactions will follow in early June.

The churches Bi-Annual contributions reports should be ready by the first week in July.

The landscaping company has been paid 2 months at a time and in April nothing was due to them,

Paycom will pick-up the payroll beginning this month (May 2021). They are awaiting W-4s.

### SENIOR WARDEN'S REPORT

The Fire Extinguishers are due for inspection which will cost \$60,00 for 6 units; however, due to COVID 19 they are not accepting any drop offs because of this we can make arrangements for them to come to Christ the King and complete the inspection.

There will be COVID 19 testing starting at 7am to 4pm on Tuesday.

### JUNIOR WARDEN'S REPORT

The landscaping people have been emailed since the grounds have not been done in some

time. Arnold will be sent the written contract.

## VICAR'S REPORT

Our church is a COVID testing site this week again and will be used to administer COVID 19 vaccinations on Tuesday, 11 May 2021. Thank you to Robert, Mary and Arnold for volunteering to open and help close the church for the staff.

Thanks to Chris and Robert for everything we needed to begin Paycom for the payroll and tax forms which is almost completed. As of right now I am waiting for their CPA to contact me on how to correctly fill out the W4 for this year.... So that taxes are not withheld.

Our Children's Christian Formation via Zoom will conclude at the end of May on Trinity Sunday. After talking to Bibian Mukoro, Our Christian Formation Chair, our children's classes will resume in the fall in person on Sunday mornings.

Mary Alvarado, our bookkeeper has agreed to transfer the funds from our online PayPal account to the church's bank account. Thank-you Mary

I will be on vacation beginning Wednesday, May 26 through Monday, June 7. The Rev. Amy Chambers-Cortwright will be the preacher and celebrant on Trinity Sunday, May 30 and The Rev. Desmond Goonesekra will do the same on Sunday, June 6. I am looking for someone cover pastoral care while I'm gone in case there is an emergency that arises since I will be in Ohio and MA.

We are gradually getting more people to attend the in person service each Sunday. This is nice to see.

Thank you to all (the Bishop's Committee members) for completing the cultural assessment survey. We will have the results from Denise at our June meeting with her.

OLD BUSINESS: Epiphany will be sending 2 men to do our 2020 Financial Review.

NEW BUSINESS: None discussed (Mary Alvarado was ill and the meeting was adjourned)

Closing Prayer was given by Rev. Wendy.

The next meeting will be 14 June 2021 at 7:00 pm

Dismissal at 7:35pm