

Christ The King Bishop's Committee Minutes

13 September 2021

The meeting was called to order at 7:06PM
The opening prayer was given by Rev. Wendy Wilkinson.

Members Present;

Arnold Adighibe, Junior Warden
Mary Joseph-Alvarado, Recorder and Bookkeeper, Dexter Holmes
Robert Lao, Senior Warden
Chris Ogunnoiki, Treasurer
David Onyekwena

Absent Members:

Andrea Martin
Maxwell Ene, Leave of Absence

The minutes from the previous meeting were approved as written.

Treasurer's Report

1. Operating A/C****0908
Opening Balance as of 31 July 2021 \$46,063.28.

Deposits and Paypal \$17,947.17
Checks and Bank Drafts (\$17,515.73)
Closing Balance as of 31 Aug 2021 \$46,594.72

Uncleared Checks (\$ 5,429.21).
Available Funds \$41,165.51

2. Special A/C****5170 \$56,817.03
3. ECW A/C****0983 \$ 6,561.04
4. DOTK A/C****0330 \$1,980.54
5. Discretionary Fund****1899 \$3,680.52

6. CD....06-12 Month ****0056 \$12,313.33

Total Church A/C Balances: \$122,517.97

Senior Warden's Report

1.The recent break-in at the church and Mission Bell Pantry resulted in the loss of a computer, the keyboard and the amplifier. The Mission Bell Pantry lost two iPads that were taken from their storage containers and a \$2500 check.
2.Donations have been received from the community of Houston and from church members including monetary funds, 2 computers from the Mission Bell Pantry and a Keyboard which does not require amplifiers because it its connected to our sound system.

3. We are working on securing the church by placing sensors and motion detectors on the exterior doors currently not covered by the security system.

4. In the meantime we have temporarily secured the exterior doors and have placed cameras in the great Hall and the hallway along the classrooms which are the exit ports into the church for the exterior doors. These cameras are temporary until other cameras can be installed. We are considering installing deadbolts on these doors.

5. Robert is working on installing indoor cameras to monitor the interior doors not covered by the security system and the sanctuary. Shegun has offered to pay for permanent ones.

6. We need to upgrade our internet system to the faster fiber optics to accommodate the upgraded security system.

Junior Warden's Report

1. We need to upgrade our security system and I have researched some options. These include ADT adding sensors to the doors currently not covered by our security system. This would cost for the installation would be \$324.05 and increase our monthly bill by approximately \$2.90/month
2. Another option is to install the 4 sensors and upgrade the command system to include those doors currently not covered by our security system. With a phone app these would give us immediate notification when someone signs in and out of the security system and everyone able to sign in would have their individual codes for signing in. This would cost \$675.48 for installation and would increase our monthly bill to \$62.77/month.
3. In the meantime we need to upgrade the current system which has been scheduled for 09/20/2021 between 12 and 5PM. This is the one time fee of \$675.48
4. We are expecting Michael Hilfinger, Director of the Diocesan Properties to come and give us some additional guidance on securing the church grounds and building.
5. There is a suspect of someone from the cleaning firm who had a habit of leaving one of the exterior doors ajar; however, there is no evidence of her guilt or innocence. The cleaning firm has fired her and we have a new team assigned to cleaning the church. It is unknown at this time whether this individual copied the keys to the church, but she does know the current codes to the alarm system.
6. We need to vote to increase the security system to include the 4 sensors and upgrade the command system for the \$675.48 and agree to an immediate upgrade. The installation fee will be covered by the donations received from the community.
7. The Grounds: We need to research finding someone to weed and mulch the flower beds. This would be a onetime occurrence. Arnold has agreed to research and present a cost estimate at the next Vestry Committee Meeting.

Motion was made for an immediate upgrade to the security system by David Onyekwena and seconded by Mary Joseph- Alvarado and unanimously approved by the Bishop's Committee.

Vicar's Report

We had an outpouring of support from citizens of Houston after the break-in. Many of the contributions came through the website as well as checks through the mail.

The Food Pantry donated two older computers to the church and Shegun is getting the material and software on them that we need to project the service on Sundays.

Michael Hilfinger, Property Manager for the Diocese will work with Robert and Arnold to access what we need to upgrade our security system and internet service to accommodate the upgrades.

Christian Formation for our children is beginning in person this Sunday, Sept 19th. Zoom did not work well for our teachers and students. They were using zoom for school all week and didn't want to do that on Sundays as well.

The Innovation Team is continuing to meet monthly to develop a learning agenda for the church about what we have learned during COVID and opportunities for ministry going forward. What are our strengths and challenges as a church?

Denise Trevino Gomez will be meeting with us to follow up on what we discussed at our Bishop's Committee retreat. She is looking at having the whole church take the IDI survey on multiculturalism.

I will be the Resident Chaplain for Camp Allen the last week of Sept, (Sept 23 - Oct 3) I will still be available via phone/email. Rev Alex Montez will be the Celebrant & Preacher on Oct 3rd. He has been the founding Vicar of St Mary Magdalene in Manor and is now on the Vitalization Cohort Project team for the Diocese.

Old Business

There is no old business to be discussed.

New Business

1. The Financial Review for 2020 has been completed by Richard Smith and Jerry May from Epiphany with the assistance of Ursula Smith. They found no irregularities in the 2020 Financial Review. They have completed the form required to be sent to the Diocese once the Bishop's Committee has approved it. We will be sending the suggestions for improvement in financial matters suggested by Jerry and Richard along with the required form. A motion to accept the 2020 Financial Review was given by David Onyekwena and seconded by Mary Joseph- Alvarado and was unanimously approved by the Bishop's Committee.
2. Robert has mentioned that the weeds and brush are growing again along the back fence. A suggestion was made by Mary to research how much it would cost to hire someone to weed and mulch our garden since this would also be a one time occurrence. Arnold has agreed to include this in his research along with attending to the brush along the fence.
3. At a past meeting we had agreed get a Church Credit Card for the Vicar's use. It would be used for such things as the materials needed for Christian Formation, office supplies and the Altar Guild. The Bishop's Committee needs to set the credit limit for expenditures. It

has been suggested that the limit be set at \$1,500 and the balance be paid off every month. The motion to approve a limit of \$1500 for the credit card was given by David Onyekwena and seconded by Mary Joseph-Alvarado and unanimously approved by the Bishop's Committee.

The meeting was closed with a prayer given by Rev. Wendy Wilkinson.

The next meeting will be on 11 October 2021 via Zoom at 7:00PM

The meeting adjourned at 8:24PM