

CHRIST THE KING EPISCOPAL CHURCH
MINUTES OF THE BISHOP'S COMMITTEE for 06/13/2022

The meeting was called to order at 7:08pm (1908).
The opening prayer was given by Reverend Wendy Wilkinson.

Members Present were:

Arnold Adighibe, Senior Warden, Linda Parks, Junior Warden, Charles Akintobi
Dexter Holmes, Andrea Martin, Kemi Parker, Chris Ogunnoiki, Treasurer
Mary Joseph-Alvarado, Clerk

The Committee reviewed the Respect Covenant.

The minutes for May were reviewed and corrections were made at the time of the meeting.
Motion to accept the minutes made by Andrea Martin and seconded by Linda Parks. The minutes were accepted.

TREASURER'S REPORT

1. 142,546.46... Opening Bal. 5/1/22
 14,499.21... Deposits
 (13,960.98)...Debits/Drafts
 (7,058.90)...Uncleared Checks
 136,025.79... Available Fund
2. 2,394.27... Discretionary****1899
3. 12,318.48.. 06-12 months ****0056

Total A/C Balances: \$152,917.36 as at 5/31/22

4. Mission Bend Community Garden, Inc. closed for GOOD.
6. ICON Systems, Inc. \$539 Subscription Renewal due on 6/1/22
We utilized the Accounting Software last on 12/31/21
We are currently using QuickBooks.

REVEREND WENDY HAS ACCEPTED THE TREASURER'S REPORT.

FINANCE DISCUSSION:

ICON HAS COME DUE AND WE DESIRE TO CANCEL THIS SERVICE (THIS NOT AN AUTOMATIC RENEWL AND HAS EXPIRED) HOWEVER WE NEED THE INFORMATION FROM ICON FOR 2021. CHRIS HAS TO DOWNLOAD THE INFORMATION THEN THERE WILL BE NO NEED TO RENEW THIS SERVICE. ANDREA SUGGESTED MONTH TO MONTH RENEWAL AND THEN CANCEL BY AUGUST.

AUDIT IS DUE IN SEPTEMBER. WE NEED TO GET READY FOR 2021 AUDIT.

CHRIS HAS HIGHLIGHTED LINE ITEMS ON SPREADSHEET FOR THE MEN'S GROUP, NIGERIAN GROUP & SIERRA LEONE GROUP. ALL THEIR BALANCES AS OF FEBRUARY 2022 ARE FOUND IN THE LINE ITEMS OF THE TREASURER'S JUNE SPREADSHEET.

OUR ELECTRIC BILL WAS INCREASED BY \$300.00 FROM OUR PREVIOUS BILLING. ARNOLD AND CHRIS WILL INVESTIGATE THE INCREASE IN THIS BILL.

JUNE VICAR'S REPORT

Thank you to Arnold and Linda for taking care of everything while I was on retreat in May.

We will continue to have congregational meetings this summer after the Sunday service to continue our discussions around mission & vision. Denise Trevino-Gomez from the Diocese will continue to facilitate the discussions and then help us determine how to put the mission into action.

The Rev Beth Fain will be attending our July 11 meeting to talk about finances for 2023. The Vitalization Cohort Project will end this year at the end of December.

The church will be picking up a portion of my salary in 2023, but the amount is yet to be determined.

We are regularly getting between 45 and 55 people in person on a Sundays for worship. Robert it's continuing to live stream the service on FB live. It should be noted that most of the views come later during the week rather than on Sunday morning.

SENIOR WARDEN'S REPORT

1. SIGNATORY CHANGE IS NEEDED AT THE BANK...ROBERT LAO NEEDS TO BE REMOVED FRM THE SIGNATORY AND SR & JR WARDENS ADDED.
2. I NEED TO FIND A MEANS TO MEET WITH THE GROUPS ABOUT THEIR FINANCES
3. WE NEED TO DISCUSS OUR REQUIREMENTS FOR MOUNTING THE CROSS AT THE FRONT OF THE CHURCH.

JUNIOR WARDEN'S REPORT

1. YARD WORK TO INCLUDE THE MEMORIAL GARDEN - I HAVE RECEIVED THE PRICE INCREASE FOR LAWN MAINTANCE.
2. ROBERT NEEDS TO ORDER THE LIGHTS TO BE REPLACED IN THE CLASSROOMS.
3. THERE IS A POT HOLE IN THE DRIVEWAY WHICH NEEDS TO BE FILLED WITH AN ASPHALT PATCH.
4. WE NEED ESTIMATES FOR THE FRONT DOOR CROSS THAT NEEDS TO BE REPLACED. ANDREA MARTIN WILL FORWARD INFORMATION ABOUT SOMEONE WHO CAN DO THE WOODWORK FOR THE CROSS.
5. MISSING HANDICAPPED PARKING SIGNS. THERE ARE NEW SIGNS BUT THEY ARE MISPLACED. ANDREA NOTED THAT THERE ARE 6 HANDICAPPED SPACES (3 ON EACH SIDE OF THE WALKWAY) BUT ONLY ONE SIGN DENOTING A

HANDICAPPED SPACE. ONCE THE SIGNS ARE LOCATED, THEY WILL BE INSTALLED.

OLD BUSINESS

1. AT&T INTERNET STILL HAS NOT BEEN UPDATED. ROBERT IS PLANNING ON MEETING WITH AT&T THIS WEEK IN ORDER TO GET THE FIBER-OPTICS INSTALLED.
2. THE GAZEBO NEEDS TO BE REPAIRED. WE NEED TO REMOVE THE WOODEN SEATS UNTIL THEY ARE REPAIRED OR REPLACED BECAUSE THEY ARE UNSAFE. LINDA PARKS HAS ATTEMPTED TO CONTACT THE BOY SCOUTS TO HELP WITH THE REPAIR OF THE SEATS HOWEVER SHE IS HAVING DIFFICULTY CONTACTING THEM. ROBERT IS WILLING TO GET THE MATERIAL AND DETERMINE A TIME AND DATE FOR THE REPAIR IF PEOPLE VOLUNTEER TO MEET TO REPAIR THE BENCHES AND THE THREE SIDES OF LATTICE WORK.

NEW BUSINESS

1. WE NEED TO FIND OUT WHEN THE CHURCH WAS LAST TREATED BY EXTERMINATORS BECAUSE WE HAVE FOUND DEAD ROACHES IN THE CHURCH. LINDA WILL ASK BOBBY HENDERSON FOR AN ESTIMATE FOR THE EXTERMINATION WORK.

2. WE NEED TO ASK ROBERT IF HE KNOWS WHERE THE HANDICAPPED SIGNS ARE STORED.

3. WE NEED TO COME UP WITH AN EMERGENCY SECURITY PLAN IN CASE OF AN ACTIVE SHOOTER INCIDENT. ROBERT WILL BE INSTALLING LOCKS ON THE DOORS. DEADBOLTS TO BE INSTALLED SO THAT SOMEONE CAN NOT PUSH OPEN THE DOOR FROM THE OUTSIDE.

4. A SECURITY COMMITTEE OF ROBERT LAO (CHAIR), DEXTER HOLMES, ARNOLD ADIGHIBE, MARY ALVARADO AND REV WENDY WILKINSON WILL MEET TO DETERMINE SECURITY ISSUES WITHIN THE CHURCH. SUCH AS THE GLASS DOORS AT THE ENTRANCE OF THE CHURCH AND HOW TO SECURE THEM DURING A LOCKDOWN.

5. KEMI PARKER HAS REQUESTED THAT THE CHOIR REHEARSE IN THE CHOIR PRACTICE ROOM INSTEAD OF THE CLASSROOM IN ORDER FOR HER TO SET UP FOR SUNDAY CHILDREN'S CLASSES BEFORE THE SERVICE.

THE CLOSING PRAYER WAS GIVEN BY REVEREND WENDY WILKINSON.

THE NEXT MEETING IS AT 7:00PM (1900) ON JULY 11, 2022 VIA ZOOM.

THE MEETING WAS ADJORNED AT 8:25 PM (2025).