

CHRIST THE KING EPISCOPAL CHURCH
BISHOP'S COMMITTEE MINUTES
December 12, 2022

MEMBERS PRESENT:

Arnold Adighibe, Senior Warden
Mary Joseph Alvarado, Clerk
Andrea Martin
Kemi Parker
Linda Parks, Junior Warden
Chris Ogunnoiki, Treasurer

Excused:

Charles Akintobi, internet down
Dexter Holmes

Opening prayer was given by Reverend Wendy Wilkinson.

Review of the Respect Covenant

Minutes from the previous meeting: Motion to accept minutes as written: Andrea Martin

Seconded by Arnold Adighibe accepted by all those present.

TREASURER'S REPORT

Prosperity Bank Accounts:

1. 145,219.60 Operating A/C****0909 Opening Balance 11/01/22
 14,877.33 Deposits/PayPal
 (17,583.55) Debits/Drafts
 142,513.43 Closing Balance 11/30/22
 (8,214.67) Un-Cleared Checks
 134,298.76 Available Balance 11/30/22
2. 2,034.27 Priest Discretionary****1899
3. 12,321.58 CD 06-12 Months****0056

Total Accounts Balance: \$156,869.28 as at 11/30/22

4. Check Request: \$526.71 requested by Nigerian Foundation (Godfrey Agu) for Nigeria Independence Day Reception in October 2022 was approved.

Year 2022 Accounting period ends December 31, 2022.

Additional Financial Information:

Reference #4 this check has been written but has not cleared bank per last bank statement.

Per spreadsheet as of 11/30/2022 total incoming to the church from all sources Budget \$235,210
actual income as of 11/30/2022 \$249,602 difference +\$14,592

Per spreadsheet as of 11/30/2022 total expenses budget for 2022 was \$206,848 actual expenses
as of 11/30/2022 \$177,540 difference a decrease in spending of \$29,278

Line Items: I have highlighted in blue those highest amounts paid in BLUE example AMBIT highlighted July and November CREDIT CARD April 2022 \$766

FRIENDS/FAMILY November 2022 \$312.92

NIGERIAN Group \$526.71

HOSPITALITY \$563.07

REPUBLIC WASTE \$894.52 paid for the year and covers two months of billing- I have been unable to set up auto pay with Republic Waste. A one time expense made to UKRAINE FUND \$306

Alarm License 1: County Alarm gives 3-5 calls without response before being charged a response fee. After this there is a \$35.00 fee per False Alarm.

Reverend Wendy Wilkinson accepted the Treasurer's Report.

SENIOR WARDEN'S REPORT

Laptop Replacement- found all in one PC with keyboard and mouse, has a bigger screen and has a quicker response to screens and it will meet our current requirements. We can try it out and get feedback

Cross replacement I have contacted a couple of contractors. They need to come and assess and meet. I will attempt to meet with them next week and get estimates. Note: if attaching to the church building may need additional estimate to include installation. Questions: Do we want to backlight the cross? Contractors will provide estimates for installation and backlighting.

Suggestion from Chris: ask for funding from line item groups (DOK, ECW, MEN'S GROUP) to assist with the cost.

Research regarding the driveway. Chris, Robert and Arnold will get cost of asphalt from Home Depot. DIY will need between 3-5 bags at \$14.00 per bag. If we DIY the project we may get between 3 to 5 years out of the repair. REQUIREMENTS: money to buy the asphalt and volunteers to drive trucks over the asphalt to pack it down. Motion to approve expenditure of \$200.00 for the purchase of Asphalt. Installation by Arnold and Robert with maximum expenditure of \$250.00 Motion carried

Electronic marquee - we do not need a new one we just need to repair the one that we have.

Robert will review the documents to see what we must do in order to repair the marquee.

JUNIOR WARDEN'S REPORT

Handicap signs just need 2-3 inch bolts for installation

Lights are out in the ladies' room. I will ask Friends and Family cleaning crew if they could replace bulbs when they see they need replacement.

The leak is back. The caulking did not work. Will call roofing company and repair it should still be covered under warranty

Dumpster still has not been replaced and still without lock (12/12) if they continue to not respond to request will investigate changing companies The Mission Bell Food Pantry will help with the increase cost if we change waste companies.

Gazebo: we need to get the materials and I am still awaiting a call from the contractor.

Contractor needs to send list of needed materials. I will call contractor if I have not heard from him by tomorrow (12/13).

We are having problems with the WiFi in the Sunday School Room it is needed to present the Christian Formation material which is utilized during class activities. Robert is attempting to get it hardwired instead of wireless.

The kitchen faucets are leaking and we need to remove the water in the parish hall because it does not work, it is also unsanitary. We have been supplying water bottles to the church. Removal will require turning off the water, removing the fountains and capping them off.

DECEMBER VICAR'S REPORT

We have had an increased response in the number of pledges for 2023 which indicates an increased trust in financial matters at the church. All Bishop's Committee members and candidates for 2023 have made a pledge.

We have completed everything that was requested of us as Christ the King for the Vitalization Cohort Project.

Over the three years we met our goals of increased diversity in leadership positions, transparency and adherence to church canons in finances, developing healthy relationships within the church and more engagement with our neighborhood. This is a major accomplishment for Christ the King!

Thank you to Vonna Huitt and Robert Lao who were both on the Vitalization Cohort team and attended the zoom meetings with the Diocese at least 4 times a year for 3 years. Christ the King is now moving forward in healthy live giving ways that will promote growth and trusting relationships within the congregation.

Our church retreat on Jan 21st will continue to help us discern God's desires for us in 2023.

Old Business:

We need three new members for the Bishop's Committee in 2023 as Chris and Mary rotate off and Charles has completed Maxwell Ene's term. Members of the Bishop's Committee have asked several members to consider being on the Bishop's Committee. Those who responded positively are Bibian Mukoro, Janet Smith and Stella Eke. The Bishop's Committee needs to approve the slate of candidates for new members of the Bishop's Committee. Bishop's Committee slate was approved unanimously.

Discussed contracting with a 'handy man' to do minor repairs at the church that Robert Lao doesn't have the time to complete.

New Business:

Annual Congregational Meeting will be on Jan 15 after the service.

Congregational All Day Retreat from 9:00am - 4:00pm with Denise Trevino-Gomez will be on Saturday Jan 21st at St Paul's in Katy. We can use their parish hall with kitchen attached for the day.

Suggestion made to increase from \$200 to \$300 the amount paid for the annual financial review which will be performed by Jennifer Kuhn. Motion made by Linda Parks, Seconded by Andrea Martin and approved by the Committee.

Bishop's Committee approved the Vicar's compensation package for 2023. With advise from Financial Officers of the Diocese, Rev Beth Fain and Zee Turnbull HR Director of Diocese the Bishop's Committee verbally approved on Dec 4th an 8% cost of living increase which would be: stipend \$91,800 Social security reimbursement \$15,105
Church Pension \$19,243

Rev Wendy submitted the *Mission Funding Request* for 2023 to the Diocesan Controller on Dec 6th with the above compensation package. We are waiting to hear how much the Diocese will fund the Vicar's compensation package. The Diocese expects the church to increase its financial support of the Vicar and the Bishop's Committee had suggested \$30,000.

We need to check with Bibian Mukoro as chair of ECW about someone checking on supply needs of the church. We currently need toilet paper, soap and paper towels. Suggestion was given that any needs be added to a wishlist on the weekly update sent out via emails.

Next meeting date: Jan 9, 2023 via Zoom at 7:00pm.
Closing prayer was given by Reverend Wendy Wilkinson.
Adjourned at 8:00 pm